Indiana FOP Labor Council

The Labor Council is seeking to hire two (2) part-time Field Representatives. See the listed job description. If interested, forward a resume to: in.fop.laborcouncil@gmail.com.

<u>Field Representative</u> <u>Duties/Responsibilities</u>

A Field Representative (Rep.) should:

- 1. Work to service assigned bargaining units in all matters relating to collective bargaining including, but not limited to:
 - a. seeking recognition of the Indiana FOP Labor Council (L.C.) as the recognize bargaining agent for collective bargaining purposes with the unit employer;
 - b. working with the selected local lodge wage team to identify issues of importance to be included in a contract with the employer;
 - c. meeting with the employer and the wage team in the collective bargaining process in an effort to reach an agreement;
 - d. working with the parties to reduce the agreement to writing, gathering, and obtaining ratification by the bargaining unit members, the mayor or sheriff and the City or County Council.
- 2. Servicing the contract throughout the term of the Agreement. Assisting the wage team with grievance issues. Pursuing legitimate and actual grievances through all steps and a grievance hearing. Working with L.C. legal council in preparing and presenting arbitrable grievances to an arbitrator where permitted by ordinance or contract.
- 3. Maintain communication with member units to ensure that collective bargaining needs are being met. Attend member unit meetings and functions as approved by the Labor Council Director.
- 4. Assist the Director of the Labor Council as directed with presenting the benefits of L.C. membership to other local lodges.
 - 5. Attending the annual L.C. meeting of the members.